



Bring Your Own Device Policy

Last Review: October 2025	Constructed/Reviewed by: ICT Manager
Next Review: October 2026 (and every year thereafter in accordance with the College's review cycle, or more frequently as required)	Implementation Date: 13 th October, 2025

1. Introduction

BYOD (Bring Your Own Device) is an essential part of delivering our curriculum at Newhaven College. This program supports the development of 21st-century learning skills including independence, digital literacy, and collaboration.

Under the BYOD program, all students are required to bring a compatible device to use in all classes. If a student is temporarily without their device, a limited number of loan devices are available from the ICT Helpdesk.

2. Benefits of BYOD include:

- Independent, student-driven learning
- Improved digital citizenship
- Enhanced critical thinking and collaboration
- Greater access to educational resources

Students will use their devices to access platforms such as SEQTA, Microsoft Teams, Office 365, ClickView, and Adobe Creative Cloud.

We recommend purchasing devices through the Newhaven College website to ensure compatibility and access to onsite warranty support.

This guide outlines expectations for students and families, provides technical specifications, and explains the purchasing process.



5. About BYOD

BYOD (Bring Your Own Device) allows students and families the flexibility to choose a device that suits both educational needs and personal preferences.

How does it work?

- All students must bring their own device every day.
- Devices must meet the College's minimum specifications.

6. ICT Usage and Mobile Phone Agreement

Students and parents must complete the ICT Usage and Mobile Phone Agreement on Commencement at the College. This document outlines responsible digital behavior and expectations.

7. Purchasing Options

Newhaven College partners with BAMITS Gippsland to recommend a single device. This device comes with comprehensive support, a 3-year onsite warranty and accidental damage protection. Families may also choose to purchase from other vendors, but please ensure devices meet the minimum specifications. Support will only be provided for devices purchased from BAMITS Gippsland through the College.

8. Minimum Device Specifications

Specification	Requirement
Form Factor	Laptop, tablet, or convertible with physical keyboard
Screen Size	Between 12" and 15"
Operating System	Windows 11
Wi-Fi Standard	Wi-Fi 5 or Wi-Fi 6 certified
Battery Life	Minimum of 7 hours of use
Storage	Minimum 256GB
Memory (RAM)	Minimum 8GB
Weight	Under 3kg recommended

Additional Features Pen/stylus input preferred for note-taking

All necessary software is provided by the College.



9. Device Setup and Support

Home Setup

Before school starts, students should:

- Unbox and charge the device
- Complete initial setup
- Familiarize themselves with the device
- Set-up personal preferences

College Support

Our ICT Support team is available to assist with:

- Wi-Fi and network access
- Software installation
- Printer configuration
- Warranty claims for BAMITS Gippsland devices

If you require a setup appointment with our ICT Team, please contact the College prior to the school year.