NEWHAVEN COLLEGE

Position Description

Brass Specialist

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DISCOVER NEWHAVEN COLLEGE

Newhaven College is an Independent, ecumenical, and co-educational school. Newhaven College has approximately 940 students from Prep to Year 12. Offering a diverse academic curriculum with a caring pastoral approach. Newhaven College maintains an extremely strong sense of community, with the emphasis on pastoral care a hallmark of the college.

If you're looking to make a difference in the lives of young people, the below information outlined in the position description shall assist.

We strive to provide personalised learning experiences which stem from authentic relationships and a deep connection to our unique environment. In doing so we aim to instil high expectations, promote innovation and encourage critical thinking.

All the core of our Strategic Direction is 'Hearts & Minds' which recognises all our values interconnecting to provide a means of strengthening our capacity to fulfil our aspirations.

Join us on this journey and add value to Newhaven College's future.

OUR SCHOOL VALUES

Respect Honesty Empathy Responsibility Excellence

Job Title	Brass Specialist and Band Program
Reports to	Director of Music
Date	To commence 25 January 2027
Employment Status	Part-Time (0.2FTE) fixed term with the possibility of ongoing
Classification Level	Classification will be determined in accordance with Newhaven College Enterprise Agreement 2023 - 2026, in context of qualification and experience the successful candidate has.

POSITION PURPOSE

The successful applicant will be a dynamic music educator and an outstanding musician with a proven record of excellence in teaching and performance and who is committed to the College's mission of educating the whole person for life.

The appointee will demonstrate the ability to thoughtfully implement the existing music curriculum and work co-operatively with other music staff with a focus on continuous improvement of our music school and teaching and learning within it.

Support of the College values is essential. This position also involves contribution to the Colleges' co-curricular program including participation in rehearsals, musicals, concerts and the annual music camp.

RESPONSIBILITIES AND ACCOUNTABILITIES

• Prepare and teach group lessons in a class program of Trumpet and Trombone
• Liaise with the Director of Music for Year 5/6 and Year 7 for the requirements of group lessons for the expectations for theory and collaborative activities.
• Conduct sectional rehearsals and tutorials as required
• Prepare for and conduct individual and small group instrumental lessons
• Organise materials to facilitate motivation, enjoyment and learning for each student
• Monitor, record and report, both verbally and written form, on the progress of each student
• Utilise appropriate technology in the teaching and learning of Music
• Maintain accurate records of student attendance, student performance and progress
• Complete other administrative tasks as required
• Work in a team with other teachers in the Music School
• Cooperate with school procedures in relation to matters such as student attendance, punctuality, care of rooms, adherence to rules etc.
• Adhere to all school policies
• Be a positive role model and conduct oneself professionally in all dealings with members of the College community
• Other duties as required from time to time by the Director of Music

COMMUNICATION

Through the Director of Music, the Brass Specialist is responsible for:
• Keeping the College Leadership Team aware of issues that call for a whole school response as well as specific issues arising within the instrumental music department.
• Communication with parents regarding student progress and attendance.
• Participate in the monitoring and quality assurance of reporting processes utilised within the Instrumental Music Department.

Have the ability and preparedness to work outside normal hours when required.

STUDENT LEARNING

The Brass Specialist is required to:

• Develop partnerships with the other members of staff within the Music Department and the broader College environment.
• Contribute to a culture of continual improvement of teaching and learning by modelling and encouraging contemporary pedagogy, professional development, peer observation and effective classroom practices.
• Liaise with music staff to develop and support learning outcomes for students of all abilities.
• Undertake teaching duties as required by the Principal or Director of Music.

NEWHAVEN COLLEGE PROFESSIONAL EXPECTATIONS

- Professional, respectful and collaborative conduct with fellow colleagues.
- Have excellent organisational and time management skills.
- Proven ability to manage competing priorities.
- Genuine interest in Newhaven College Community with our Strategic Direction of '*Hearts & Minds*' and our School Values.

SELECTION CRITERIA

Applicants for this position, Brass Specialist, should in their application demonstrate evidence of:

- Highly developed skills as a specialist Brass Instrumentalist (please note candidates may be asked to perform a short work as part of the interview process)
- Appropriate examination levels in both practical music theory in both classical and popular
- Appropriate music education, tertiary degree and/or industry experience
- Experience with performing in and coordinating contemporary popular and Jazz ensembles.
- Experience in and knowledge of AMEB and VCE syllabus and repertoire
- A dynamic and approachable manner with the ability to relate well to students from Prep to VCE
- Success in fostering a love of music learning and commitment to excellence
- A proven record as an outstanding teacher
- An understanding of the Newhaven College context and requirements for ensuring child safety

APPLICATIONS

Applications for the position, Brass Specialist, should include in their application the following information:

- Full name
- Residential/Postal address, email and phone contact details
- Educational qualifications
- Previous work history
- A statement of no more than 200 words addressing the selection criteria (optional)
- A colour photocopy of VIT registration card or Working With Children card
- The names, addresses and telephone numbers of three professional referees from whom confidential information may be sought.

FOR MORE INFORMATION

For more information about the role, please contact Matthew Goss – Director of Music
matthew.goss@newhavencol.vic.edu.au

Applications are to be sent to music@newhavencol.vic.edu.au

The Director of Music

Newhaven College

1770 Phillip Island Rd

Phillip Island, VIC 3923

SPECIAL CONDITIONS AND REQUIREMENTS

- Maintaining a valid working with Children Check and Current National Police Criminal History Check
- Comply with the College's Code of Conduct and Child Safe Policy
- Understand and adhere to Ministerial Order 870 – Child Safe Obligations.
- Current work rights for Australia

STATEMENT OF COMMITMENT TO CHILD SAFETY

Newhaven College is committed to providing a child safe and child friendly environment, where children and young people are safe and feel safe and are able to actively participate in decisions that affect their lives.

At Newhaven College, we have zero tolerance for child abuse and are committed to acting in children's best interests and keeping them safe from harm.

The College regards its child protection responsibilities with the utmost importance and as such, is committed to providing the necessary resources to ensure compliance with all relevant child protection laws and regulations and maintain a child safe culture.

This Position Description is a guide only and is not intended to be an exhaustive or exclusive list of duties of this position.